# **Guide for completing a Protest Form**

## Items from protestor, protestee, or witness:

Date of protest, Event -Tuesday Night Series, Race 1 or 2, etc.

Label the boats; sail number, boat name, or letter abbreviations (see below).

Location; Prestart, Start, Leg – windward 2 or leeward 1, Finish. At an obstruction.

Mark – windward, offset, leeward, start/finish pin, RC boat.

### Items to include as a protestor, the boat protesting:

Did you hail "Protest" or something else? When and where? Was a flag flown? What, when, where? Was your hail/flag recognized from the boat being protested? What Rules alleged to have been broken?

### Items to include as a protestee, the boat being protested:

Did you hear a hail "Protest" or something else? When and where?
Did you see a flag flown? What, when, where?
Did you reply to the protesting boat?
Did you perform any penalty turns to absolve yourself? When and where?

### Describe the incident: (Give us a sense how things happened)

Wind speed – always, current & waves if needed. Boat speed was approximately...kts. Point of sail of all boats involved; Up/downwind, reaching, luffing, bearing off, tacking. If incident occurs near a mark, how was it supposed to be rounded?

The proximity of the boats in the area, overlaps, are courses parallel, intersecting or diverging, likelihood of contact and if so, where contact was or might have been.

If boat(s) altered course(s), how did they do so, speed of turning, location of the boats prior to, during, and after the course change. Locations when the tack/gybe is complete

If mark rounding, where are boats when the first one hits the zone? How did the boats proceed within the zone (luff, tack, gybe, straight) and after the tack was completed?

Diagram: (Show us how things played out, drone view)
Convention has the wind coming from the page top to bottom!
Each box is one boat length.

Set the mark at an intersection of two lines, you easily have a 3 boat length zone.

Draw the boats involved to the best of your abilities. Include boom or spins if needed. Start with locations prior to the incident, through the incident, and afterwards. Used dashed lines to show courses.

#### Abbreviations:

S = starboard P = port W = windward boat L = leeward boat

A = ahead B = behind/astern